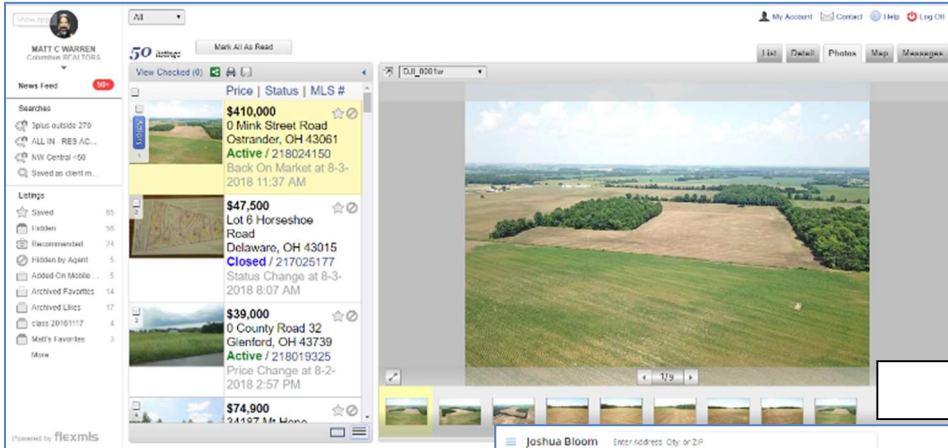


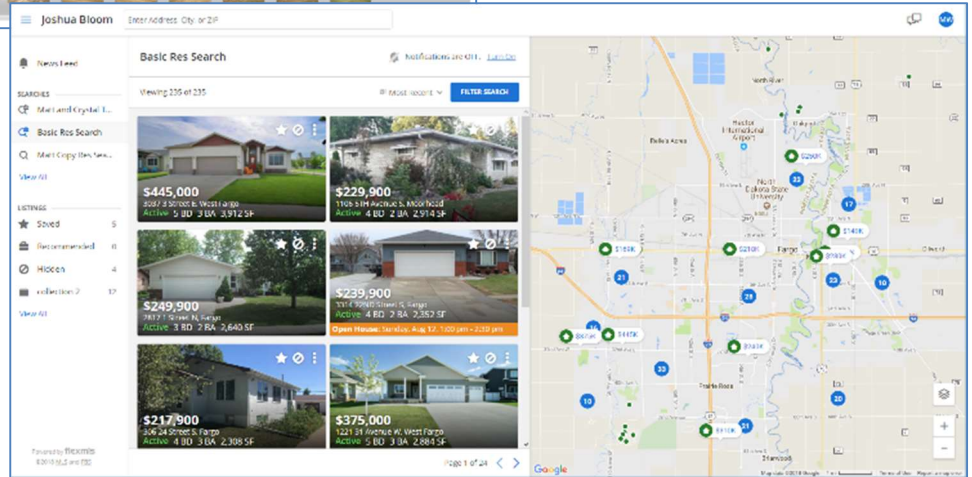
New Portal is Coming: Optional Client Portal Design Available - September 2018

A new, updated Portal interface for clients will be made available in flexmls in September. The new Portal (aka P2, if you want to be "trendy") is more visual and easier for clients to navigate. It will have larger, more prominent photos.

Old Portal



New Portal



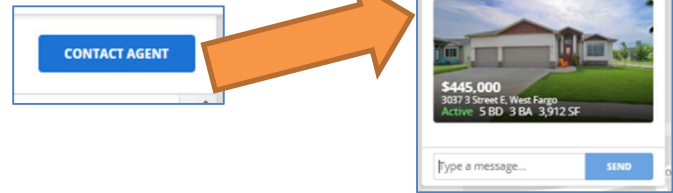
Things to note about the new Portal:

1. Old (aka Classic) Portal design will continue to be available. Agents can choose between new and old-style Portal
2. New Portal will be opt-in for existing agents. It will not automatically change to new Portal.
3. New Agents who join MLS after the September release of the new Portal will default to new-style Portal, but they can "revert" to old Classic-style Portal.
4. All clients for each agent will use the new or old style based upon the agent's preference.
 - a) Agents cannot have one client on the new Portal and another client on old Portal.
 - b) When an agent changes their Portal style preference (new vs. old), all clients will be immediately moved to that style of portal. **Switching back and forth repeatedly would be very confusing to the clients.**

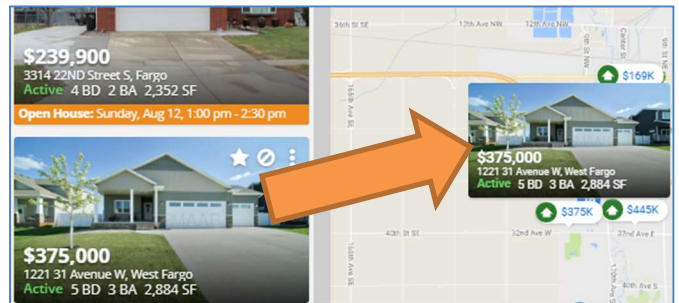
[NEW PORTAL VIDEO: Click here](#) to see a video preview of the new portal.

If you prefer to see screenshots of the new functionality, here you go:

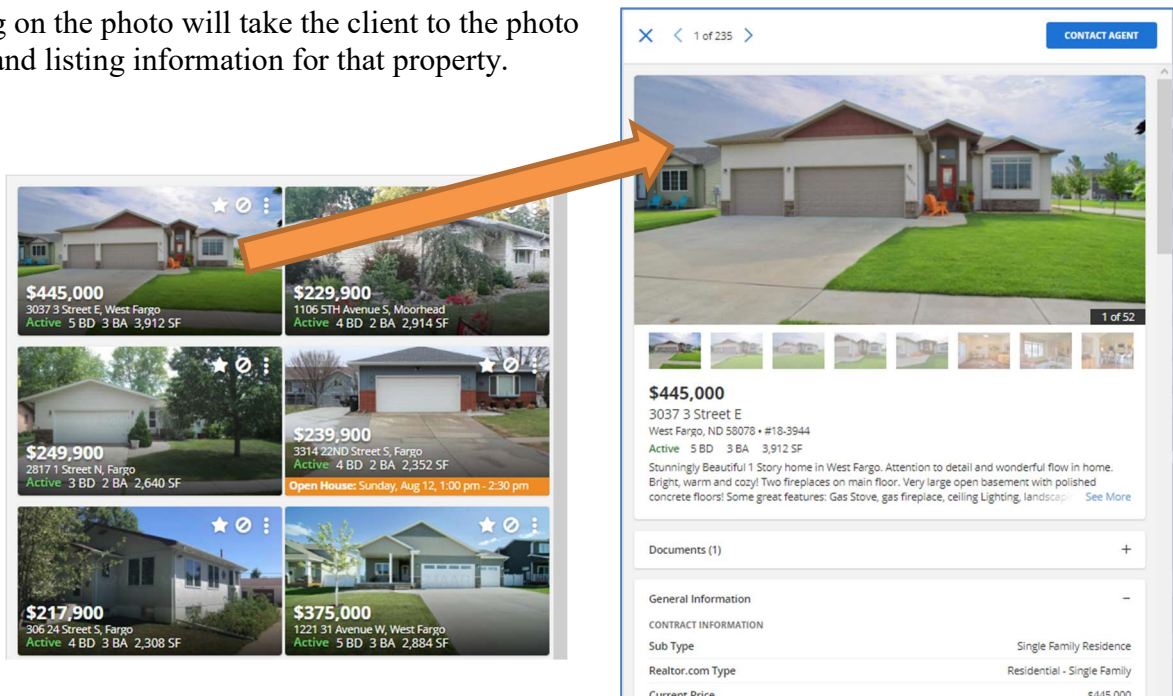
1. New “Contact Agent” button appears at the top of each listing report.
 - a) Simplified “send” box appears to allow client to contact their agent quickly.



2. Hovering over a photo on the new Portal will cause the photo to “pop-up” over the property on the map.



3. Clicking on the photo will take the client to the photo viewer and listing information for that property.



Some considerations before switching to the new Portal:

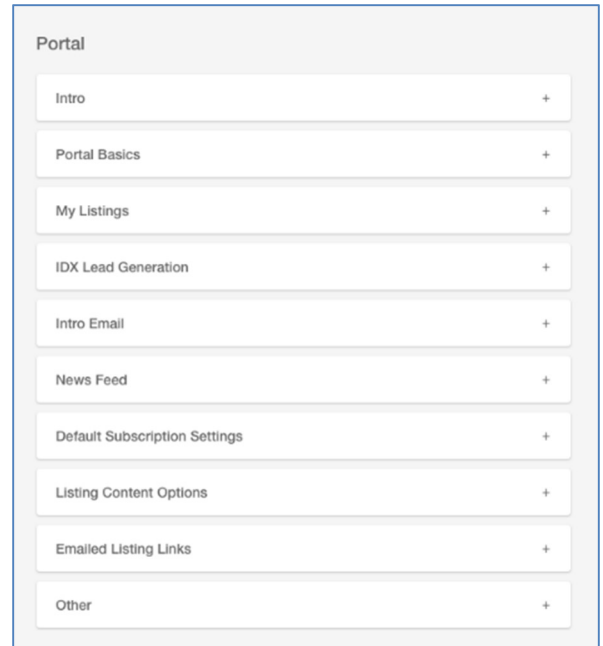
1. Existing reports from flexmls (ie “1-page, 2-page, Brief with Photos”) have been replaced with a standard “Portal report layout.”
 - a) The listing info on the new Portal is always displayed in the new Portal report format. The MLS-created reports are not available.
2. Subscription/News Feed listings sent by auto-email will also display the new, generic Portal report layout since the subscription links take the user to the Newsfeed section of the new Portal.
3. Custom Collections cannot be created by the client on the new Portal. (Very few clients utilized this function on the old Portal.)
4. Clients cannot print listings from the new Portal.

Agent Settings for the new Portal:

The Portal Preferences page looks very different when the new Portal is enabled. There are some changes as well. Some settings are removed. The basic layout of the settings is a new, collapsed view. Each section of the settings can be expanded by clicking the section you want to modify.

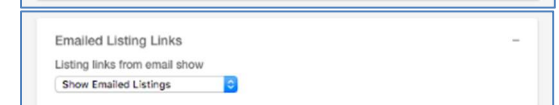
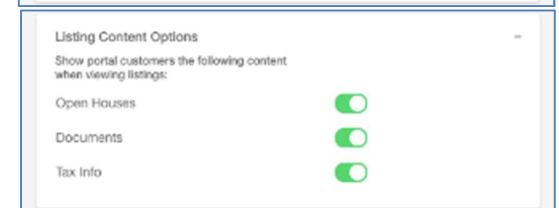
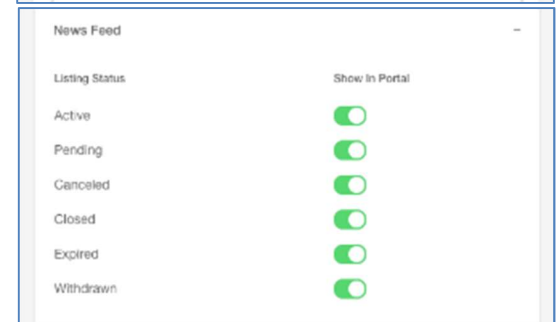
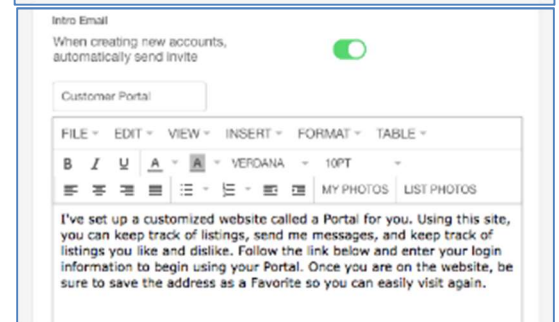
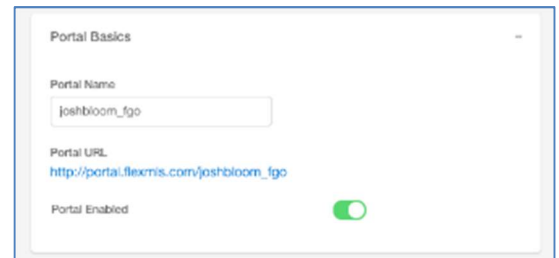
Three New Preferences:

1. **Intro** - Short promo video for the new portal
2. **My Listings** - This will display the Agent's active listings on the Portal Log In page.
3. **Other** - Allows the user to return to Classic Portals



Renamed Preferences:

1. **Portal Basics** - (previously called *Portal*) Allows you to set change the portal name/url. Allows you to turn off the portal (it is enabled by default when using the new portal)
2. **Intro Email** - (previously called *Invite*) Lets you change the default portal invitation email.
3. **News Feed** - (this is called *Exclude these listings statuses from appearing in the news feed unless the status is included in the search* in the Classic Portal) - Instead of Excluding specific statuses from the news feed, the setting will include the selected statuses and allow them to stay in the news feed.
4. **Listing Content Option** - Similar to previous options on the detail tab. Allows agents to default to displaying Open House, Documents, and Tax Info.
5. **Emailed Listing Links** - previously called *Listing Links from email show*. This determines where subscription email links open (News Feed, only listings in the specific email, or the saved search that generated the subscription email).



Removed Preferences:

Some preferences have been removed. These include Start Position, Detail, Business Card and several others. Since these are incorporated into the default design of the new Portal, there is no customization. These items will always be displayed in their new, "P2"/New Portal layout.

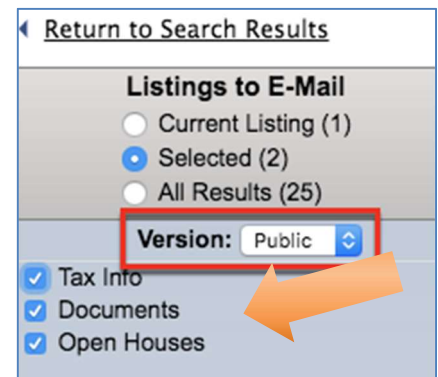
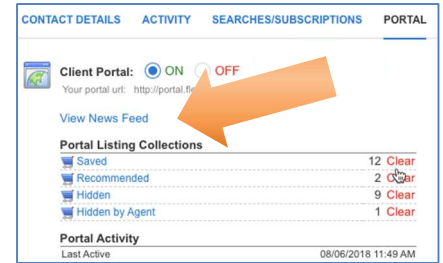
Changes in Contact Management

The *View News Feed* option allows the agent to work on behalf of the client. The agent can see the portal, mark favorites, hide, and recommend listings.

NOTE: Even if the new portal is enabled, the agent will see the Classic Portal layout when they work on behalf of the client.

Simplified settings when mailing Public Listings

The manual email screen is simplified when emailing public versions of a listing. Some of the Classic Portal settings don't apply to the new layout. When a manual email of the public version of the listing is sent, the recipient views the listing in the new portal format (even if they are not using the Portal itself). This ensures that all listings from Flexmls follow the same format/design--keeping the client's user-experience the same for all listing updates (subscription emails, manually emailed listings, and portal).



NOTE: Private versions of the email will still have the options that agents are used to seeing.

How do I enable the new portal?

After the New Portal is enabled to all users in September, you will see a button on Portal Preferences.

Reminder: As soon as you enable the New Portal, ALL of your clients will have the new interface. **Switching back and forth repeatedly would be very confusing to the clients.**

